

Honey Brook Township
2020 Budget

General Fund

**Honey Brook Township
General Fund**

**2020
BUDGET**

Revenue

301.000 · Real Estate Taxes	
301.100 · Real Estate	253,000.00
301.400 · Delinquent RE Taxes	12,000.00
Total 301.000 · Real Estate Taxes	265,000.00
310.000 · Local Enabling Act Taxes	
310.100 · Real Estate Transfer Tax	140,000.00
310.200 · Earned Income Taxes	900,000.00
Total 310.000 · Local Enabling Act Taxes	1,040,000.00
320.000 · Licenses & Permits	
321.320 · Junk Yard License	1,400.00
321.350 · Mobile Home Park License	3,045.00
321.360 · Rural Occupation Permits	1,150.00
321.370 · Home Occupation Permits	300.00
321.380 · Kennel Annual Permit	600.00
321.800 · Cable Franchise Fees	48,500.00
322.500 · Road Occupancy Permits	150.00
Total 320.000 · Licenses & Permits	55,145.00
330.000 · Fines & Forfeits	
331.000 · Fines and Forfeits	5,000.00
Total 330.000 · Fines & Forfeits	5,000.00
341.000 · Interest Earnings	
341.011 · Interest - General Fund	48,000.00
Total 341.000 · Interest Earnings	48,000.00
354.000 · State Revenue	
354.150 · Recycling Grant	11,000.00
355.010 · PURTA	2,300.00
355.040 · Liquor License	400.00
355.050 · Municipal Pension State Aid	16,000.00
355.070 · Foreign Fire Insurance Dist.	44,000.00
Total 354.000 · State Revenue	73,700.00

**Honey Brook Township
General Fund**

**2020
BUDGET**

361.000 · Charges for Services	
361.300 · Subdivide / Land Development	2,000.00
361.320 · Engineering/Legal Fees – Reimburse	35,000.00
361.340 · Hearing Fees	5,000.00
361.700 · Reproduction of Records	300.00
Total 361.000 · Charges for Services	42,300.00
362.000 · Fees - Public Safety	
362.410 · Building Permits	70,000.00
362.420 · Electrical Permits	5,000.00
362.450 · Use & Occupancy	500.00
362.460 · UCC Fees (ACT 13 of 2004)	500.00
362.470 · Zoning and General Permits	4,500.00
362.480 - On-Lot Septic Pumping Program	300.00
362.500 · Permit Application Fees	4,000.00
Total 362.000 · Fees - Public Safety	84,800.00
364.000 · Solid Waste Facility Fees	
364.600 · Host Municipal Fees	185,000.00
Total 364.000 · Solid Waste Facility Fees	185,000.00
367.000 · Culture & Recreation Fees	
367.200 · Parks & Recreation Fees	5,000.00
Total 367.000 · Culture & Recreation Fees	5,000.00
380.000 · Unclassified Operating Revenue	
383.120 · Fire Hydrant Rentals	6,000.00
389.100 · Miscellaneous Revenue	100.00
Total 380.000 · Unclassified Operating Revenue	6,100.00
387.000 · Contrib. from Private Sources	
387.010 · Contributions in lieu-of-taxes	20,700.00
Total 387.000 · Contrib. from Private Sources	20,700.00
390.000 · Other Financing Sources	
389.000 · Carry Forward Balance Revenue	135,000.00
Total 390.000 · Other Financing Sources	135,000.00
Total Revenue	\$ 1,965,745.00

**Honey Brook Township
General Fund**

**2020
BUDGET**

Expenditures

400.000 · General Government	
400.105 · Payroll - Elected Officials	7,500.00
400.192 · PR Taxes - Elected Officials	575.00
Total 400.000 · General Government	8,075.00
402.000 · Auditing/Financial Services	
402.310 · Treasurer	45,000.00
402.311 · Audit Services	8,500.00
402.353 · Treasurer's Bond	3,500.00
Total 402.000 · Auditing/Financial Services	57,000.00
403.000 · Tax Collection	
403.310 · Tax Collection Expense	11,000.00
Total 403.000 · Tax Collection	11,000.00
404.300 · Legal	
404.310 · General Legal	60,000.00
404.313 · Reimbursable Legal Expenses	3,000.00
404.314 · Special Legal	10,000.00
Total 404.300 · Legal	73,000.00
405.000 · Administrative	
405.120 · Payroll	47,000.00
405.192 · Payroll Taxes	8,650.00
405.194 · Unemployment Comp	1,600.00
405.195 · Worker's Comp.	2,000.00
405.196 · Health Insurance	31,000.00
405.197 · Pension	1,000.00
405.198 · Disability Insurance	200.00
405.199 · Life Insurance	300.00
405.310 · Township Manager	95,000.00
Total 405.000 · Administrative	186,750.00
406.000 · General Gov't Administration	
406.200 · Office Supplies	6,000.00
406.300 · Other Services & Charges	16,000.00
406.317 · Payroll Processing Fees	2,000.00
406.320 · Communication Expense	5,100.00
406.330 · Vehicle Expense	2,500.00
406.341 · Advertising Expense	9,000.00
406.420 · Dues & Subscriptions	6,000.00
406.540 · Contribution to Local Organizations	4,000.00
Total 406.000 · General Gov't Administration	50,600.00

**Honey Brook Township
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**2020
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407.000 · IT - Networking Services	
407.310 · Computer Services	8,000.00
Total 407.000 · IT - Networking Services	8,000.00
408.000 · Engineer	
408.311 · Engineer - General	100,000.00
408.313 · MS4 Compliance	12,000.00
408.319 · Engineering - Reimbursement	32,000.00
Total 408.000 · Engineer	144,000.00
409.000 · Building Maintenance	
409.240 · Maintenance & Supplies - Office	3,000.00
409.300 · Other Services - Twp. Campus	14,000.00
409.360 · Utilities - Township Office	9,000.00
409.367 · Refuse Services	3,000.00
409.373 · Cleaning Service - Admin Bldg.	3,000.00
Total 409.000 · Building Maintenance	32,000.00
411.000 · Fire and EMS	
411.363 · Hydrant Rental	13,000.00
411.369 · Hydrant Rental - Reimbursement	6,000.00
411.545 · Foreign Fire Ins Tax District	44,000.00
Total 411.000 · Fire and EMS	63,000.00
413.000 · UCC and Code Enforcement	
413.310 · Building Permits & Inspections	70,000.00
413.311 · Zoning Permits	2,000.00
413.314 · Mobile Home Park Inspections	2,000.00
413.315 · Junk Yard Inspections	1,400.00
413.316 · Driveway and Road Occupancy	-
413.319 · UCC Fees	500.00
Total 413.000 · UCC and Code Enforcement	75,900.00

**Honey Brook Township
General Fund**

**2020
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414.000 · Planning & Zoning	
414.110 · Payroll - ZHB & PC	1,800.00
414.192 · Payroll Taxes - ZHB & PC	149.00
414.310 · Zoning Officer	22,000.00
414.312 · Planning Consultant	2,500.00
414.313 · Planning & ZHB - Engineering	6,000.00
414.314 · ZHB - Legal Expense	12,000.00
414.317 · Court Stenographer	3,000.00
Total 414.000 · Planning & Zoning	47,449.00
422.000 · Health & Human Services	
422.310 · Animal Control	8,000.00
Total 422.000 · Health & Human Services	8,000.00
427.000 · Public Works - Sanitation	
427.300 · Refuse Collection	3,000.00
Total 427.000 · Public Works - Sanitation	3,000.00
430.000 · Public Works/Highway General	
430.100 · Payroll & Benefits	
430.120 · Payroll	295,000.00
430.192 · Payroll Taxes	24,000.00
430.191 · Uniform Allowance	1,200.00
430.194 · Unemployment Comp	1,250.00
430.195 · Worker's Comp.	22,000.00
430.196 · Health Insurance	90,000.00
430.197 · Pension	25,000.00
430.198 · Disability Insurance	1,000.00
430.199 · Life Insurance	1,100.00
Total 430.100 · Payroll & Benefits	460,550.00
430.200 · Public Works Department	
430.232 · Vehicle Fuel	22,000.00
430.245 · PWD Heating	5,000.00
430.246 · PWD Operating Supplies	6,000.00
430.300 · Other Services & Charges	2,500.00
430.320 · Communication Expense	1,600.00
430.360 · Utilities - Public Works Bldg.	4,000.00
Total 430.200 · Public Works Department	41,100.00

**Honey Brook Township
General Fund**

**2020
BUDGET**

432.000 · Snow & Ice Removal	
432.245 · Snow & Ice Removal Supplies	12,000.00
432.318 · Winter Maintenance Contract	20,000.00
Total 432.000 · Snow & Ice Removal	32,000.00
433.000 · Traffic Control	
433.200 · Traffic Control Supplies	2,000.00
433.300 · Traffic Control Services	1,500.00
Total 433.000 · Traffic Control	3,500.00
437.000 · Repairs to Tools & Equipment	
437.246 · Repair Parts and Supplies	14,000.00
437.374 · Repairs by Outside Services	28,000.00
Total 437.000 · Repairs to Tools & Equipment	42,000.00
438.000 · Maintenance to Roads & Bridges	
438.246 · Supplies	12,700.00
438.370 · Other Services & Charges	2,000.00
438.372 · Road Maintenance	25,000.00
438.384 · Equipment Rental	2,000.00
Total 438.000 · Maintenance to Roads & Bridges	41,700.00
Total 430.000 · Public Works/Highway General	620,850.00
441.000 · Public Works - Other Services	
441.370 · Cemeteries - Lawn Care	800.00
Total 441.000 · Public Works - Other Services	800.00
452.000 · Recreation Programming	
452.115 · Payroll - Recreation Instructor	5,000.00
452.192 · PR Taxes - Rec Instructors	320.00
452.247 · Recreation Supplies	5,000.00
Total 452.000 · Recreation Programming	10,320.00
454.000 · Parks - Maintenance & Repairs	
454.247 · Parks - Supplies & Materials	10,000.00
454.300 · Parks - Services & Charges	16,500.00
454.360 · Parks - Utilities	2,600.00
Total 454.000 · Parks - Maintenance & Repairs	29,100.00

**Honey Brook Township
General Fund**

**2020
BUDGET**

456.000 · Culture & Recreation - Library	
456.540 · Library Contribution	20,000.00
456.730 · Library Capital Contribution	35,000.00
Total 456.000 · Culture & Recreation	55,000.00
470.000 · Debt Service	
471.000 · Debt Service - Principal	169,000.00
472.000 · Debt Service - Interest	87,101.00
Total 470.000 · Debt Service	256,101.00
480.000 · Employee Benefits	
483.312 · Pension Plan Administration	2,000.00
484.000 · Worker's Comp Administration	800.00
Total 480.000 · Employee Benefits	2,800.00
486.000 · Insurance	
486.100 · Insurance Expense	50,000.00
Total 486.000 · Insurance	50,000.00
490.000 · Other Financing Uses	
491.430 · Refund of PY Revenues	1,000.00
Total 490.000 · Other Financing Uses	1,000.00
492.000 · Interfund Operating Transfers	
492.302 · Capital Reserve - Township-Wide	72,000.00
492.305 · Transfer to CRF - Other	100,000.00
Total 492.000 · Interfund Operating Transfers	172,000.00
Total Expenditure	\$ 1,965,745.00
Net Surplus/(Deficit)	\$ 0.00

Honey Brook Township
2020 Budget

Ambulance – EMS Fund

Ambulance – EMS Fund

**2020
BUDGET**

Fund Balance as of 1/1/2020 - Restricted	\$ 100.00
Revenue	
301.000 · Real Estate Taxes	
301.120 · Real Estate Ambulance EMS Tax	53,600.00
341.000 · Interest Earnings	
341.011 · Interest Earnings	100.00
387.000 · Contributions from Private Sources	
387.010 · Payment in Lieu-of-Taxes	4,440.00
Total Revenue	\$ 58,140.00
Expense	
412.000 · Public Safety - Ambulance EMS	
412.540 · Elverson – Honey Brook EMS	55,000.00
Total Expense	\$ 55,000.00
Net Surplus/(Deficit)	\$ 3,140.00
Fund Balance as of 12/31/2020	\$ 3,240.00

Honey Brook Township
2020 Budget

Fire Fund

Fire Fund

**2020
BUDGET**

Revenue

301.000 · Real Estate Taxes

301.110 · Real Estate Fire Tax

178,800.00

341.000 · Interest Earnings

341.011 · Interest Earnings - Fire Fund

200.00

387.000 · Contributions from Private Sources

387.010 · Payment in Lieu-of-Taxes

14,750.00

Total Revenue

\$ 193,750.00

Expense

411.000 · Public Safety - Fire Department

411.195 Share of Workers Compensation Ins.

20,000.00

411.540 · Honey Brook Fire Dept.

93,000.00

411.541 · Twin Valley Fire Dept.

2,000.00

Total 411.000 · Public Safety - Fire Department

115,000.00

492.000 · Interfund Operating Transfers

492.411 · Transfer to Fire Capital Reserve Fund

78,000.00

Total 492.000 · Interfund Operating Transfers

78,000.00

Total Expense

\$ 193,000.00

**2020 Honey Brook Fire Company
Capital Equipment Fund**

**2020
BUDGET**

Fund Balance as of 1/1/2020 - Restricted	\$ 0.00
Revenue	
392.000 · Other Financing Sources	
392.411 · Transfer from Fire Fund	78,000.00
Total 392.000 · Other Financing Sources	78,000.00
Total Revenue	\$ 78,000.00
Expense	
Total Expense	\$ 0.00
Net Surplus/(Deficit)	\$ 78,000.00
Fund Balance as of 12/31/2020 - Restricted	\$ 78,000.00

Honey Brook Township
2020 Budget

Capital Reserve Fund

Capital Reserve Fund Revenue

2020
BUDGET

Assets

Fund Balance as of 1/1/2020 - Unrestricted	280,757.55
Equipment Balance as of 1/1/2020 - Restricted	454,210.10
Grant Funding Balance as of 1/1/2020 - Restricted	-

Total Assets as of 1/1/2020 \$ 734,967.65

Revenue

341.000 · Interest Earnings	
341.100 · Interest Earnings	14,000.00
341.200 · Interest Earnings - Rec. Comp. Plan	360.00
350.000 · Intergovernmental Revenues	
354.070 · State Grants	15,000.00
392.000 · Other Financing Sources	
392.010 · Transfer from GF (Equipment)	72,000.00
392.011 - Transfer from GF)Misc. Projects)	100,000.00

Total Revenue \$ 201,360.00

Capital Reserve Fund (continued)**2020
Budget****Expense****400.000 · General Government****400.700 · Admin - Capital Equipment**

4,000.00

408.000 · Engineering**408.314 · Act 537 Plan Update**

8,000.00

430.000 · Public Works Department**436.610 · Storm Sewers & Drains**

25,000.00

436.612 · Storm Sewers & Drains - MS4

30,000.00

451.000 · Culture & Recreation**451.310 · Professional Services**

20,000.00

454.000 · Culture & Recreation - Parks**454.310 · Professional Services**

25,250.00

Total Expense**\$ 112,250.00****Net Surplus/(Deficit)****\$ 89,110.00****Assets****Fund Balance as of 12/31/2020 - Unrestricted****286,507.55****Equipment Balance as of 12/31/2020 - Restricted****522,210.10****Grant Funding Balance as of 12/31/2020 - Restricted****15,360.00****Total Assets as of 12/31/2020****\$ 824,077.65**

Honey Brook Township
2020 Budget

Land Preservation Fund

Land Preservation Fund

2020 BUDGET

Fund Balance as of 1/1/2020	\$ 2,428,222.95
Revenue	
310.000 · Local Enabling Taxes	
310.200 · Land Preservation Tax Revenue	850,000.00
341.000 · Interest Earning	
341.100 · Interest Earnings - LP Fund	12,000.00
341.200 · Interest Earnings - EIT acct	8,000.00
Total 341.000 · Interest Earning	20,000.00
Total Revenue	\$ 870,000.00
Expense	
400.000 · General Government	
400.300 · Processing Expenses	40,000.00
461.000 · Conservation- Natural Resources	
461.700 · Land Preservation Purchase	400,000.00
492.000 · Interfund Transfers	
492.400 · Transfer to Recreation Fund	400,000.00
Total Expense	\$ 840,000.00
Net Surplus/(Deficit)	\$ 30,000.00
Fund Balance as of 12/31/2020	\$ 2,458,222.95

Honey Brook Township

2020 Budget

Liquid Fuels Fund

Liquid Fuels Fund

2020 BUDGET

Fund Balance as of 1/1/2020	\$ 357,685.03
Revenue	
341.000 · Interest Earnings	
341.100 · Interest Earnings	8,000.00
355.000 · State Shared Revenues	
355.020 · Liquid Fuels Tax Revenue	302,180.65
355.030 · State Turn back Allocation Funds	13,400.00
Total Revenue	\$ 323,580.65
Expense	
430.000 · Public Works Department	
430.740 · New Equipment Purchase	235,000.00
432.000 · Winter Maintenance	
432.245 · Snow & Ice Removal Supplies	45,000.00
433.000 · Traffic Control	
433.300 · Line Painting	20,000.00
438.000 · Maintenance & Repairs of Roads	
438.370 · Annual Seal Coat (Oil and Chip)	100,000.00
439.000 · Highway Construction Projects	
439.500 · Road Program	237,000.00
Total Expense	\$ 637,000.00
Net Surplus/(Deficit)	\$ (313,419.35)
Fund Balance as of 12/31/2020	\$ 44,265.68

Honey Brook Township
2020 Budget

Operating Reserve Fund

Operating Reserve Fund

**2020
BUDGET**

Fund Balance as of 1/1/2020	\$ 370,983.80
Revenue	
341.000 · Interest Earnings	
341.010 · Interest Earnings	6,500.00
Total Revenue	\$ 6,500.00
Expense	
Total Expense	\$ 0.00
Net Surplus/(Deficit)	\$ 6,500.00
Fund Balance as of 12/31/2020	\$ 377,483.80

Honey Brook Township

2020 Budget

Recreation Fund

Recreation Fund	2020 BUDGET
Fund Balance as of 1/1/2020	\$ 59,152.28
Revenue	
341.000 · Interest Earnings	
341.010 · Interest Earnings	1,200.00
361.000 · General Government	
361.350 · Fee-In-Lieu of Dedication	10,000.00
392.000 · Interfund Operating Transfers	
392.400 · Transfer from Land Preservation Fund	400,000.00
Total Revenue	\$ 411,200.00
Expense	
451.000 · Culture & Recreation	
451.310 · Professional Services	9,000.00
Total 451.000 · Culture & Recreation	9,000.00
Total Expense	\$ 9,000.00
Net Surplus/(Deficit)	\$ 402,200.00
Fund Balance as of 12/31/2020	\$ 461,352.28