

HONEY BROOK TOWNSHIP

REQUIREMENTS FOR OBTAINING A TRAILER REMOVAL PERMIT

WHY OBTAIN A TRAILER REMOVAL PERMIT APPLICATION?

Without a trailer removal application permit the applicant / occupant will continue to be taxed at the current location. If the trailer is moved to a different location without a removal permit, it could result in double taxation.

Please Submit:

A. Page 2 of this application packet with all information filled out. Do not leave any items blank:

1. **Applicant Name:** provide the applicant's full name in this blank.
2. **Applicant address:** provide the applicant's address.
3. **Applicant's phone number:** provide the applicant's phone number.
4. **Occupant's name:** provide this only if different from the applicant. If this doesn't apply, write "n/a" for "not applicable".
5. **Address of Trailer's Location:** this should be the address of the trailer's **current** location. If the same as the answer for #2, please put "see #2 above."
6. **Tax Parcel Number (TPN)** of the trailer's location and its **Zoning District**. The TPN of the land is most often different than the one for the trailer itself, which ends with a "T". If unknown, visit ChesCoViews at <https://arcweb.chesco.org/CV4/> to determine the TPN and www.honeybrooktwp.com for the zoning district.
7. **Trailer Tax Parcel Number:** this would be a series of numbers beginning with "22" and ending with the letter "T". If unknown, write "unknown".
8. **Was this trailer abandoned?** Please check the correct box.
*If yes please attach the court paperwork declaring the abandonment of the trailer.
9. **Trailer to be relocated?** Please check the correct box.
**If yes, please state the name and address of the new owner and tax parcel number of the land where it will be moved to (if known).
10. **Trailer connected to...:**
 - a. Circle the appropriate answer with respect to the trailer's sewage.
***If connected to sewer, please note that a separate disconnection inspection is required by the Northwestern Chester County Municipal Authority (NCCMA). Phone: 610-273-2265.
 - b. Circle the appropriate answer with respect to the trailer's water.
11. Circle the appropriate answer with respect to:
 - a. Trailer junked on site? Circle the appropriate answer.
 - b. Trailer removed by salvage company? Circle the appropriate answer.
12. **Acknowledgement and Signature:** Please read the statement, sign, and legibly print name and date.

B. Any accompanying paperwork that may be required:

- a. **If** taxes are due on the trailer at its current location on the day of application, a copy of the receipt for school and/or county & Township tax(es) marked "Paid in Full".
- b. **If** the trailer was abandoned, a copy of the court order certifying the abandonment.

Return to the Township at:

500 Suplee Road
Honey Brook, PA 19344
info@honeybrooktwp.com

Trailer Removal Permit Application

Instructions: fill out the information below and return to Honey Brook Township, 500 Suplee Road, Honey Brook PA 19344. Fees not due until permit issued.

Date Received:

Permit Number: _____

1. Applicant Name: _____
2. Applicant Address: _____
3. Applicant's Phone Number: _____
4. Occupant Name (if different): _____
5. Address of Trailer's Location: _____
6. Tax Parcel of Trailer's Location: _____ Zoning District: _____
7. Trailer Tax Parcel Number (if known) _____
8. Was this trailer abandoned? Yes* ☐ No ☐ **If yes, attach court paperwork declaring abandonment.*
9. Trailer to be relocated? Yes** ☐ No ☐

**If yes, New Owner Name _____

Address _____

Tax Parcel Number (if applicable): _____

10.
 - a. Trailer connected to (circle one) Septic Sewer*** ***Separate Sewer disconnection inspection required by the NCCMA
 - b. Trailer connected to (circle one) Well Public Water
11.
 - a. Trailer junked on site? (circle one) Yes No
 - b. Trailer removed by salvage company? (circle one) Yes No

12. Acknowledgment and Signature: By my signature below, I understand once the permit has been reviewed and assigned a permit number I am responsible for paying the cost thereof, irrespective of whether I actually use the permit or not. I agree to be liable for all costs required to collect said fee(s), including but not limited to, tax certification fee(s) by the County and/or School District. I hereby certify that the information hereon and herewith is true and correct to the best of my knowledge.

Applicant Signature

Date

Printed Name

*****TOWNSHIP USE ONLY: Permit Not Valid Unless Signed*****

Township Official Signature

Date

Permit Fee: _____

Fee paid by: Cash _____

Tax Certification Fee(s): _____ (not required for abandonment)

Check # _____

Total Fees: _____

Taxes Paid? Yes ☐ No ☐

CC _____