

Honey Brook Township  
FY2021 **Preliminary** Budget  
General Fund

			General Fund	
			Preliminary 2021 Budget	Budget Amount
			Fund Balance	
			Fund Balance as of 1/1/2021 - Unrestricted	\$1,807,361.18
			Fund Balance as of 1/1/2021 - Restricted	\$500,000.00
			Total Fund Balance as of 1/1/2021	\$2,307,361.18
			Revenue	
			301.000 • Real Estate Taxes	
			301.100 • Real Estate	\$245,000.00
			301.400 • Delinquent RE Taxes	\$10,000.00
			Total 301.000 • Real Estate Taxes	\$255,000.00
			310.000 • Local Enabling Act Taxes	
			310.100 • Real Estate Transfer Tax	\$125,000.00
			310.200 • Earned Income Taxes	\$925,000.00
			Total 310.000 • Local Enabling Act Taxes	\$1,050,000.00
			320.000 • Licenses & Permits	
			321.320 • Junk Yard License	\$1,400.00
			321.350 • Mobile Home Park License	\$3,050.00
			321.360 • Rural Occupation Permits	\$1,100.00
			321.370 • Home Occupation Permits	\$350.00
			321.380 • Annual ECHO & Kennel Permits	\$650.00
			321.800 • Cable Franchise Fees	\$45,000.00
			322.500 • Road Occupancy Permits	\$100.00
			Total 320.000 • Licenses & Permits	\$51,650.00
			330.000 • Fines & Forfeits	
			331.000 • Fines and Forfeits	\$5,000.00
			Total 330.000 • Fines & Forfeits	\$5,000.00
			341.000 • Interest Earnings	
			341.011 • Interest - General Fund	\$12,000.00
			Total 341.000 • Interest Earnings	\$12,000.00
			354.000 • State Revenue	
			354.150 • Recycling Grant	\$11,000.00
			355.010 • PURTA	\$2,300.00
			355.040 • Liquor License	\$400.00
			355.050 • Municipal Pension State Aid	\$19,700.00
			355.070 • Foreign Fire Insurance Dist.	\$48,000.00
			Total 354.000 • State Revenue	\$81,400.00

Honey Brook Township  
FY2021 **Preliminary** Budget  
General Fund

General Fund			
Preliminary 2021 Budget			Budget Amount
		361.000 • Charges for Services	
		361.300 • Subdiv/Land Development	\$2,000.00
		361.320 • Engineering/Legal Fees - Reimb.	\$30,000.00
		361.340 • Hearing Fees	\$5,000.00
		361.700 • Reproduction of Records	\$100.00
		Total 361.000 • Charges for Services	\$37,100.00
		362.000 • Fees - Public Safety	
		362.410 • Building & Electrical Permits	\$100,000.00
		362.450 • Use & Occupancy	\$100.00
		362.460 • UCC Fees (ACT 13 of 2004)	\$500.00
		362.470 • Zoning and General Permits	\$6,000.00
		362.480 • On-Lot Septic Pumping Program	\$400.00
		362.500 • Permit Application Fees	\$5,500.00
		Total 362.000 • Fees - Public Safety	\$112,500.00
		364.000 • Solid Waste Facility Fees	
		364.600 • Host Municipal Fees	\$185,000.00
		Total 364.000 • Solid Waste Facility Fees	\$185,000.00
		367.000 • Culture & Recreation Fees	
		367.200 • Parks & Recreation Fees	\$5,000.00
		Total 367.000 • Culture & Recreation Fees	\$5,000.00
		380.000 • Unclassified Operating Revenue	
		383.120 • Fire Hydrant Rentals	\$6,000.00
		389.100 • Miscellaneous Revenue	\$100.00
		Total 380.000 • Unclassified Operating Revenue	\$6,100.00
		387.000 • Contrib. from Private Sources	
		387.010 • Contributions in lieu-of-taxes	\$20,500.00
		Total 387.000 • Contrib. from Private Sources	\$20,500.00
		390.000 • Other Financing Sources	
		389.000 • Carry Forward Balance Revenue	\$89,756.50
		Total 390.000 • Other Financing Sources	\$89,756.50
		Total Revenue	\$1,911,006.50
		Expense	
		400.000 • General Government	
		400.105 • Payroll - Elected Officials	\$7,500.00
		400.192 • PR Taxes - Elected Officials	\$575.00
		Total 400.000 • General Government	\$8,075.00

Honey Brook Township  
FY2021 **Preliminary** Budget  
General Fund

General Fund			
Preliminary 2021 Budget			Budget Amount
		402.000 • Auditing/Financial Services	
		402.310 • Treasurer	\$50,000.00
		402.311 • Audit Services	\$9,000.00
		402.353 • Treasurer's Bond	\$3,500.00
		Total 402.000 • Auditing/Financial Services	\$62,500.00
		403.000 • Tax Collection	
		403.310 • Tax Collection Expense	\$11,000.00
		Total 403.000 • Tax Collection	\$11,000.00
		404.300 • Legal	
		404.310 • General Legal	\$58,000.00
		404.313 • Reimbursable Legal Expenses	\$3,000.00
		404.314 • Special Legal	\$6,000.00
		Total 404.300 • Legal	\$67,000.00
		405.000 • Administrative	
		405.120 • Payroll - Admin Staff	\$58,000.00
		405.192 • Payroll Taxes - Admin Staff	\$8,000.00
		405.194 • Unemployment Comp	\$1,000.00
		405.195 • Worker's Comp.	\$2,000.00
		405.196 • Health Insurance	\$31,000.00
		405.197 • Pension	\$9,000.00
		405.198 • Disability Insurance	\$200.00
		405.199 • Life Insurance	\$300.00
		405.310 • Township Manager	\$95,000.00
		Total 405.000 • Administrative	\$204,500.00
		406.000 • General Gov't Administration	
		406.200 • Office Supplies	\$6,000.00
		406.300 • Other Services & Charges	\$16,000.00
		406.317 • Payroll Processing Fees	\$2,100.00
		406.320 • Communication Expense	\$5,300.00
		406.330 • Vehicle Expense	\$2,000.00
		406.341 • Advertising Expense	\$7,500.00
		406.420 • Dues & Subscriptions	\$6,000.00
		406.540 • Contribution to Local Organizations	\$4,000.00
		Total 406.000 • General Gov't Administration	\$48,900.00
		407.000 • IT - Networking Services	
		407.310 • Computer Services	\$8,000.00
		Total 407.000 • IT - Networking Services	\$8,000.00

Honey Brook Township  
FY2021 **Preliminary** Budget  
General Fund

		General Fund	
		Preliminary 2021 Budget	Budget Amount
		408.000 • Engineer	
	408.311 • Engineer - General		\$90,000.00
	408.313 • MS4 Compliance		\$9,000.00
	408.319 • Engineering - Reimb		\$30,000.00
Total 408.000 • Engineer			\$129,000.00
		409.000 • Building Maintenance	
	409.240 • Maint. & Supplies - Twp. Office		\$2,500.00
	409.300 • Other Services - Twp. Campus		\$14,000.00
	409.360 • Utilities - Township Office		\$9,000.00
	409.367 • Refuse Services		\$3,000.00
	409.373 • Cleaning Service - Admin Bldg		\$4,500.00
Total 409.000 • Building Maintenance			\$33,000.00
		411.000 • Fire and EMS	
	411.363 • Hydrant Rental		\$13,000.00
	411.369 • Hydrant Rental - Reimb.		\$6,000.00
	411.545 • Foreign Fire Ins Tax Dist		\$48,000.00
Total 411.000 • Fire and EMS			\$67,000.00
		413.000 • UCC and Code Enforcement	
	413.310 • Building Permits & Inspections		\$110,000.00
	413.311 • Zoning Permits		\$2,000.00
	413.314 • Mobile Home Park Inspections		\$2,000.00
	413.315 • Junk Yard Inspections		\$1,400.00
	413.319 • UCC Fees		\$500.00
Total 413.000 • UCC and Code Enforcement			\$115,900.00
		414.000 • Planning & Zoning	
	414.110 • Payroll - ZHB & PC		\$1,800.00
	414.192 • Payroll Taxes - ZHB & PC		\$149.00
	414.310 • Zoning Officer		\$18,000.00
	414.312 • Planning Consultant		\$1,500.00
	414.313 • Planning & ZHB - Engineering		\$4,000.00
	414.314 • ZHB - Legal Expense		\$12,000.00
	414.317 • Court Stenographer		\$2,500.00
Total 414.000 • Planning & Zoning			\$39,949.00
		422.000 • Health & Human Services	
	422.310 • Animal Control		\$12,000.00
Total 422.000 • Health & Human Services			\$12,000.00
		427.000 • Public Works - Sanitation	
	427.300 • Refuse Collection		\$3,000.00
Total 427.000 • Public Works - Sanitation			\$3,000.00



Honey Brook Township  
FY2021 **Preliminary** Budget  
General Fund

General Fund			
Preliminary 2021 Budget			Budget Amount
		430.000 • Public Works/Highway General	
		430.100 • Payroll & Benefits	
		430.120 • Payroll	\$304,000.00
		430.192 • Payroll Taxes	\$24,400.00
		430.191 • Uniform Allowance	\$1,200.00
		430.194 • Unemployment Comp	\$1,250.00
		430.195 • Worker's Comp.	\$17,000.00
		430.196 • Health Insurance	\$99,000.00
		430.197 • Pension	\$26,000.00
		430.198 • Disability Insurance	\$1,000.00
		430.199 • Life Insurance	\$1,100.00
		Total 430.100 • Payroll & Benefits	\$474,950.00
		430.200 • Public Works Department	
		430.232 • Vehicle Fuel	\$20,000.00
		430.245 • PWD Heating	\$4,500.00
		430.246 • PWD Operating Supplies	\$6,000.00
		430.300 • Other Services & Charges	\$2,000.00
		430.320 • Communication Expense	\$1,600.00
		430.360 • Utilities - Public Works Bldg.	\$4,000.00
		Total 430.200 • Public Works Department	\$38,100.00
		432.000 • Snow & Ice Removal	
		432.245 • Snow & Ice Removal Supplies	\$12,000.00
		432.318 • Winter Maint. - Contracted	\$15,000.00
		Total 432.000 • Snow & Ice Removal	\$27,000.00
		433.000 • Traffic Control	
		433.200 • Traffic Control Supplies	\$2,000.00
		433.300 • Traffic Control Services	\$500.00
		Total 433.000 • Traffic Control	\$2,500.00
		437.000 • Repairs to Tools & Equipment	
		437.246 • Repair Parts and Supplies	\$14,000.00
		437.374 • Repairs by Outside Services	\$20,000.00
		Total 437.000 • Repairs to Tools & Equipment	\$34,000.00
		438.000 • Maint. to Roads & Bridges	
		438.246 • Supplies	\$12,000.00
		438.370 • Other Services & Charges	\$3,000.00
		438.372 • Road Maintenance	\$20,000.00
		438.384 • Equipment Rental	\$4,000.00
		Total 438.000 • Maint. to Roads & Bridges	\$39,000.00

Honey Brook Township  
FY2021 **Preliminary** Budget  
General Fund

		General Fund	
		Preliminary 2021 Budget	Budget Amount
		441.000 • Public Works - Other Services	
		441.370 • Cemeteries - Lawn Care	\$800.00
		Total 441.000 • Public Works - Other Services	\$800.00
		452.000 • Recreation Programming	
		452.115 • Payroll - Recreation Instructor	\$5,000.00
		452.192 • PR Taxes - Rec Instructors	\$320.00
		452.247 • Recreation Supplies	\$5,000.00
		Total 452.000 • Recreation Programming	\$10,320.00
		454.000 • Parks - Maint. & Repairs	
		454.247 • Parks - Supplies & Materials	\$10,000.00
		454.300 • Parks - Services & Charges	\$16,500.00
		454.360 • Parks - Utilities	\$2,600.00
		Total 454.000 • Parks - Maint. & Repairs	\$29,100.00
		456.000 • Culture & Recreation	
		456.540 • Library Contribution	\$20,000.00
		Total 456.000 • Culture & Recreation	\$20,000.00
		470.000 • Debt Service	
		471.000 • Debt Service - Principal	\$175,000.00
		472.000 • Debt Service - Interest	\$80,012.50
		Total 470.000 • Debt Service	\$255,012.50
		480.000 • Employee Benefits	
		483.312 • Pension Plan Administration	\$2,000.00
		484.000 • Worker's Comp Administration	\$400.00
		Total 480.000 • Employee Benefits	\$2,400.00
		486.000 • Insurance	
		486.100 • Insurance Expense	\$42,000.00
		Total 486.000 • Insurance	\$42,000.00
		490.000 • Other Financing Uses	
		491.430 • Refund of PY Revenues	\$1,000.00
		Total 490.000 • Other Financing Uses	\$1,000.00
		492.000 • Interfund Operating Transfers	
		492.302 • CRF - Office & PW Vehicles & Equip.	\$60,000.00
		492.400 • Transfer to Recreation Fund	\$65,000.00
		Total 492.000 • Interfund Operating Transfers	\$125,000.00
		Total Expense	\$1,911,006.50
		Net Surplus/(Deficit)	\$0.00
		Fund Balance	
		Fund Balance as of 12/31/2021 - Unrestricted	\$1,717,604.68
		Fund Balance as of 12/31/2021 - Restricted	\$500,000.00
		Total Fund Balance as of 12/31/2021	\$2,217,604.68

Honey Brook Township  
FY2021 **Preliminary** Budget  
Liquid Fuels

2021 Preliminary Budget		2021
Liquid Fuels (State Aid)		Budget Amount
Fund Balance as of 1/1/2021		\$107,842.69
Revenue		
341.000 · Interest Earnings		
341.100 · Interest Earnings		\$2,000.00
Total 341.000 · Interest Earnings		\$2,000.00
355.000 · State Shared Revenues		
355.020 · Liquid Fuels Tax Revenue		\$270,000.00
355.030 · State Turnback Allocation		\$13,400.00
Total 355.000 · State Shared Revenues		\$283,400.00
Total Revenue		\$285,400.00
Expense		
430.000 · Public Works Department		
430.740 · New Equipment Purchases		\$0.00
Total 430.000 · Public Works Department		\$0.00
432.000 · Winter Maintenance		
432.245 · Snow & Ice Removal - Supplies		\$45,000.00
Total 432.000 · Winter Maintenance		\$45,000.00
433.000 · Traffic Control Devices		
433.300 · Line Painting Expense		\$23,000.00
Total 433.000 · Traffic Control Devices		\$23,000.00
438.000 · Maint. & Repairs - Roads		
438.370 · Annual Seal Coat (Oil and Chip)		\$100,000.00
Total 438.000 · Maint. & Repairs - Roads		\$100,000.00
439.000 · Highway Construction Projects		
439.500 · Road Program		\$0.00
439.000 · Highway Construction Projects		\$0.00
Total Expense		\$168,000.00
Net Surplus/(Deficit)		\$117,400.00
Fund Balance as of 12/31/2021		\$225,242.69

Honey Brook Township  
FY2021 **Preliminary** Budget  
Capital Reserve Fund

					\$2,021.00
				Capital Reserve Fund	Budget Amount
				<b>Fund Balance</b>	
				Fund Balance as of 1/1/2021 - Unrestricted	\$350,153.45
				Equipment Balance as of 1/1/2021 - Restricted	\$505,900.00
				Grant Funding Balance as of 1/1/2021 Restricted	\$15,000.00
				<b>Total Fund Balance as of 1/1/2021</b>	<b>\$871,053.45</b>
				<b>Revenue</b>	
				341.000 · Interest Earnings	
				341.100 · Interest Earnings	\$2,000.00
				341.200 · Interest Earnings - Rec. Comprehensive Plan	\$50.00
				<b>Total 341.000 · Interest Earnings</b>	<b>\$2,050.00</b>
				350.000 · Intergovernmental Revenues	
				354.070 · State Grants - Rec Comprehensive Plan	\$15,000.00
				357.010 · Local Grants - Icedale Trail Feasibility Study	\$20,500.00
				<b>Total 350.000 · Intergovernmental Revenues</b>	<b>\$35,500.00</b>
				392.000 · Other Financing Sources	
				392.010 · Transfer from GF - Vehicles & Equipment	\$60,000.00
				<b>Total 392.000 · Other Financing Sources</b>	<b>\$60,000.00</b>
				<b>Total Revenue</b>	<b>\$97,550.00</b>
				<b>Expense</b>	
				400.000 · General Government	
				400.700 · Admin - Capital Equipment	\$15,000.00
				<b>Total 400.000 · General Government</b>	<b>\$15,000.00</b>
				408.000 · Engineering	
				408.314 · Act 537	\$5,000.00
				<b>Total 408.000 · Engineering</b>	<b>\$5,000.00</b>
				409.000 · Buildings & Grounds	
				409.067 · Capital Improvements - Admin Building	\$20,000.00
				<b>Total 409.000 · Buildings &amp; Grounds</b>	<b>\$20,000.00</b>
				430.000 · Public Works Department	
				430.026 · PWD - Minor Equipment	\$7,500.00
				436.610 · Storm Sewers & Drains	\$50,000.00
				436.612 · Storm Sewers & Drains - MS4 Project	\$30,200.00
				<b>Total 430.000 · Public Works Department</b>	<b>\$87,700.00</b>
				454.000 · Culture & Recreation - Parks	
				454.300 · Rec Comprehensive Plan Printing	\$3,000.00
				454.310 · Professional Svcs. - Trail Feasibility Study	\$15,000.00
				<b>Total 454.000 · Culture &amp; Recreation - Parks</b>	<b>\$18,000.00</b>
				<b>Total Expense</b>	<b>\$145,700.00</b>
				<b>Net Surplus/(Deficit)</b>	<b>(\$48,150.00)</b>
				<b>Fund Balance</b>	
				Fund Balance as of 12/31/2021 - Unrestricted	\$249,453.45
				Equipment Balance as of 12/31/2021- Restricted	\$543,400.00
				Grant Funding Balance as of 12/31/2021 - Restricted	\$30,050.00
				<b>Total Fund Balance as of 12/31/2021</b>	<b>\$822,903.45</b>



Honey Brook Township  
FY2021 **Preliminary** Budget  
Land Preservation Fund

		2021
Land Preservation Fund		Budget Amount
Fund Balance as of 1/1/2021		\$2,665,707.20
Revenue		
310.000 · Local Enabling Taxes		
310.200 · Land Preservation Tax Revenue		\$925,000.00
Total 310.000 · Local Enabling Taxes		\$925,000.00
341.000 · Interest Earning		
341.100 · Interest Earnings		\$3,500.00
Total 341.000 · Interest Earning		\$3,500.00
Total Revenue		\$928,500.00
Expense		
400.000 · General Government		
400.300 · Processing Costs - 7 @ \$8,000 each		\$56,000.00
Total 400.000 · General Government		\$56,000.00
461.000 · Conservation- Natural Resources		
461.700 · Land Preservation Purchase		\$450,000.00
Total 461.000 · Conservation- Natural Resources		\$450,000.00
492.000 · Interfund Transfers		
492.400 · Transfer to Recreation Fund		\$400,000.00
Total 492.000 · Interfund Transfers		\$400,000.00
Total Expense		\$906,000.00
Net Surplus/(Deficit)		\$22,500.00
Fund Balance as of 12/31/2021		\$2,688,207.20

Honey Brook Township  
FY2021 **Preliminary** Budget  
Operating Reserve Fund

		2021
Operating Reserve Fund		Budget Amount
Fund Balance as of 1/1/2021		\$372,003.75
Revenue		
341.000 • Interest Earnings		
341.010 • Interest Earnings		\$2,000.00
Total 341.000 • Interest Earnings		\$2,000.00
Total Revenue		\$2,000.00
Expense		
400.000 • General Government		
400.300 • Other Services & Charges		\$0.00
Total 400.000 • General Government		\$0.00
Total Expense		\$0.00
Net Surplus/(Deficit)		\$2,000.00
Fund Balance as of 12/31/2021		\$374,003.75

Honey Brook Township  
FY2021 **Preliminary** Budget  
Recreation Fund

					2021
				Recreation Fund	Budget Amount
				Fund Balance as of 1/1/2021	\$461,749.75
				Revenue	
				341.000 · Interest Earnings	
				341.010 · Interest Earnings	\$500.00
				Total 341.000 · Interest Earnings	\$500.00
				354.000 · State Capital & Operating Grants	
				354.070 · DCNR Grant - Phase 1 Park Improvement	\$225,000.00
				Total 354.000 · State Capital & Operating Grants	\$225,000.00
				392.010 · Transfer from General Fund	\$65,000.00
				392.400 · Transfer from Land Preservation Fund	\$400,000.00
				Total 392.000 · Interfund Operating Transfers	\$465,000.00
				Total Revenue	\$690,500.00
				Expense	
				451.000 · Culture & Recreation	
				451.310 · Professional Services	\$0.00
				Total 451.000 · Culture & Recreation	\$0.00
				454.000 · Parks	
				454.610 · Parks - Phase 1 Park Construction	\$750,000.00
				Total 454.000 · Parks	\$750,000.00
				Total Expense	\$750,000.00
				Net Surplus/(Deficit)	(\$59,500.00)
				Fund Balance as of 12/31/2021	\$402,249.75

Honey Brook Township  
FY2021 **Preliminary** Budget  
Ambulance EMS Fund

	2021
Ambulance EMS Fund	Budget Amount
Fund Balance as of 1/1/2021 - Restricted	\$1,545.00
Revenue	
301.000 • Real Estate Taxes	
301.120 • Real Estate Ambulance EMS Tax	\$52,000.00
Total 310.000 • Real Estate Taxes	\$52,000.00
341.000 • Interest Earnings	
341.011 • Interest Earnings - Ambulance EMS Fund	\$100.00
Total 341.000 • Interest Earnings	\$100.00
387.000 • Contributions from Private Sources	
387.010 • Payment in Lieu-of-Taxes	\$4,440.00
Total 387.000 • Contributions from Private Sources	\$4,440.00
Total Revenue	\$56,540.00
Expense	
412.000 • Public Safety - Ambulance EMS	
412.540 • Elverson - HB EMS Contribution	\$55,000.00
Total 412.000 • Public Safety - Ambulance EMS	\$55,000.00
Total Expense	\$55,000.00
Net Surplus/(Deficit)	\$1,540.00
Fund Balance as of 12/31/2021	\$3,085.00



Honey Brook Township  
FY2021 **Preliminary** Budget  
Fire Fund

Fire Fund		2021 Budget Amount
Fund Balance as of 1/1/2021 - Restricted		\$171.00
Revenue		
301.000 • Real Estate Taxes		
301.110 • Real Estate Fire Tax		\$174,000.00
Total 301.000 • Real Estate Taxes		\$174,000.00
341.000 • Interest Earnings		
341.011 • Interest Earnings - Fire Fund		\$200.00
Total 341.000 • Interest Earnings		\$200.00
387.000 • Contributions from Private Sources		
387.010 • Payment in Lieu-of-Taxes		\$14,750.00
Total 387.000 • Contributions from Private Sources		\$14,750.00
Total Revenue		\$188,950.00
Expense		
411.000 • Public Safety - Fire Department		
411.195 • HB Fire Dept. Workers Comp. Insurance		\$20,000.00
411.540 • Honey Brook Fire Dept. Contribution		\$92,000.00
411.541 • Twin Valley Fire Dept. Contribution		\$2,000.00
Total 411.000 • Public Safety - Fire Department		\$114,000.00
492.000 • Interfund Operating Transfers		
492.411 • Transfer to Fire Capital Reserve Fund		\$75,000.00
Total 492.000 • Interfund Operating Transfers		\$75,000.00
Total Expense		\$189,000.00
Net Surplus/(Deficit)		(\$50.00)
Fund Balance as of 12/31/2021 - Restricted		\$121.00

## Honey Brook Township

Fire Capital Reserve Fund		2021 Budget Amount
Fund Balance as of 1/1/2021 - Restricted		\$74,500.00
Revenue		
392.000 • Other Financing Sources		
392.411 • Transfer from Fire Fund		\$75,000.00
Total 392.000 • Other Financing Sources		\$75,000.00
Total Revenue		\$75,000.00
Expense		
411.600 Capital Expenses		
411.610 Capital Equipment Purchase		\$149,000.00
Total Expense		\$149,000.00
Net Surplus/(Deficit)		
Fund Balance as of 12/31/2021 - Restricted		\$500.00